

## I. DENOMINATION OF THE EVENT

**Venue:** The Great Park, Windsor, Berkshire, SL4 2BD, UK

**Date:** 2<sup>nd</sup> – 3<sup>rd</sup> May -2024

**NF:** GBR

**Level of Event:**

CEI3*	<input checked="" type="checkbox"/> 160 km	CEI2*	<input checked="" type="checkbox"/> 120 km
CEI1*	<input checked="" type="checkbox"/> 100 km		

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes 24<sup>th</sup> edition, effective 21 November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1 January 2024.
- FEI Endurance Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2024.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 15/03/2024

Signature:



Sabrina Ibáñez  
FEI Secretary-General

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#### **IV. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the Horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition Horses, welfare must take precedence over all other demands. This includes good Horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice Horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the Horse for onward travel after the event.
4. Every effort must be made to ensure that Horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale  
HM King Hussein I Building  
Chemin de la Joliette 8  
1006 Lausanne, Switzerland.  
Telephone: +41 21 310 47 47.

The Code is available in English & French.

The Code is also available on the FEI's website: [inside.fei.org](https://inside.fei.org).

## V. GENERAL INFORMATION

### 1. Organiser

Name: Royal Windsor Endurance  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0) 1753 860 633  
Email: sophiea@hpower.co.uk  
Website: www.rwhs.co.uk

#### Accessibility Details of the Show Ground:

Address: Queen Victoria's Review Ground, Windsor Great Park, Berkshire, SL4 2BD  
Telephone: +44 (0) 1753 860 633  
GPS Coordinates Latitude: 51.459684917518985,  
Longitude: -0.6153784061405793

Accessibility details (directions by road, nearest airport / train station): Accessibility details (directions by road, nearest airport / train station): Road: Royal Windsor Endurance is located off the A332 Kings Road just outside Windsor. The nearest motorway junctions are M4 Junction 6, M3 Junction 3 or M25 Junction 13. Airport: London Heathrow. Train Station: Windsor & Eton Central or Windsor & Eton Riverside, please note they are not within walking distance of the venue

### 2. Organising Committee

Honorary President: His Royal Highness The Duke of Edinburgh, KG, GCVO, ADC  
Show Secretary: Sophie Attwood  
Press Officer: Jo Peck

### 3. Event Director

Name: Simon Brooks-Ward CVO, CBE, TD  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0) 1753 860 633  
Mobile Phone: +44 (0) 7786 241 654  
Email: sophiea@hpower.co.uk

**VI. OFFICIALS**

**The NF confirms that all officials listed are in compliance with the FEI Officials’ Code of Conduct**

**Event: - Date 02-03/05/2024**

Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	<b>Ground Jury President</b>	10053719	Brian C. DUNN	IRL	3
		Ground Jury Member	10049647	Sue BROUGHTON	GBR	3
		Ground Jury Member	10051986	Martin WELCH	GBR	3
		Ground Jury Member	10036266	Abigail TENNANT	GBR	2
2	Foreign Judge	<b>Foreign Judge</b>	10034594	Nicola BOUD -TIGHE	IRL	3
3	Technical Delegate	<b>Technical Delegate</b>	10051137	Sharon DU PLESSIS	BOT	4
4	Chief Steward	<b>Chief Steward</b>	10045746	Dianne LUKE	GBR	4
	Steward	Steward	10187856	Shelley BATES	GBR	NAT
		Steward	10027917	Jane EDWARDS	GBR	3
		Steward	10154847	Paul LUKE	GBR	3
6	FEI Foreign Veterinary	<b>Foreign Veterinary Delegate</b>	10050374	Antonio FARRIM	POR	4
	FEI Veterinary Delegate or Veterinary Commission	<b>Veterinary Commission President</b>	10053801	Roderick FISHER	GBR	3
		Veterinary Commission Member	10053610	Robert Andrew DALGLISH	GBR	3
		Veterinary Commission Member	10062053	Constança MOREIRA DA FONSECA	POR	3
		Veterinary Commission Member	10051991	Fabrizio POCHESSI	ITA	3
Veterinary Commission Member	10050670	Mark J A SINNOTT	GBR	2		
7	Treating Veterinarians Veterinary Service Manager (VSM)	<b>Treating Veterinarian President</b>	10086585	Thomas EATON-EVANS	GBR	4
		Endurance Veterinary Treatment Member	10086664	*Annalisa BARRELET	GBR	3
		Endurance Veterinary Treatment Member	10061595	*Hannah KELLY	GBR	3
		<b>24 Hours Veterinary Service Manager (VSM)</b>	10086585	Thomas EATON-EVANS	GBR	4
8	Medical Doctor / Medical Services	<b>Medical Doctor</b>		Colonel Katharine Hartington	GBR	
9	Farrier	<b>Farrier</b>		Chris J Carrel DWCF (hons) AWCF	GBR	

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Please indicate by using a (\*) which treatment Veterinarians may be called to the line as per Annex 5, point 9.2.1.

## VII. INVITATIONS

### 1. General

#### a) Championships & CEIOs

Please refer to Art. 843.2 of the FEI Endurance Rules

#### b) CEIs

Countries invited (name)	Open
Number of Competitors per country	Unlimited
Number of Horses per competitor (max 2.)	1 per competitor

The maximum number of entries in the three classes combined shall not exceed 100 combinations.

Entry Process: The National Federation make their entries using the FEI Entry System. The OC then send the details how to pay the entry fee. The Athlete or National Federation make payment for the entry fee in full by Friday 19<sup>th</sup> April 2024 (close of entries)/ Upon receipt of payment the OC accept the entry on the FEI online entry system.

### 2. Eligibility of Athletes/Horse age in FEI Endurance Events:

Event Category	Age of Athletes	Age of Horses	Age of Trainer
	Art. 826 End. Rules	Art. 827 End. Rules	Art. 826 End. Rules
<b>3* Championships and CEIO 3* (160 km)</b>	From the year they reach the age of fourteen (14)	Min 9 years old	Min. 18 years old
<b>2* Senior Championships and CEIO 2* (120-139 km)</b>		Min 8 years old	
<b>2* Junior/Young Rider Championships (120-139 km)</b>	From the year they reach the age of fourteen (14) until the end of the year they reach the age of twenty one (21) <small>(as per Appendix A – Definitions of the FEI General Regulations)</small>	Min 8 years old	
<b>1* Senior Championships and CEIO 1* (100-119 km)</b>	From the year they reach the age of fourteen (14)	Min 7 years old	
<b>Young Horses Championships</b>		Min. 8 years old	
<b>CEI 3* and CEIYJ 3*</b>	From the year they reach the age of fourteen (14)	Min 8 years old	Min. 18 years old
<b>CEI 2* and CEIYJ 2*</b>		Min 7 years old	
<b>CEI 1* and CEIYJ1*</b>		Min 6 years old	

#### Article 124 (GRs) - Young Riders, Juniors, Pony Riders, Children and Veterans

- Athletes of the appropriate age may take part in FEI Competitions and FEI Championships of more than one (1) Category for Young Riders, Juniors and Pony Riders, but in each Discipline only in one (1) of these FEI Championships in any one (1) calendar year.
- Athletes may take part in FEI Senior Competitions and Championships from the beginning of the year they reach the age of 18 (eighteen) but they may only take part either in a Junior or a Young Rider or a FEI Championship for Seniors in the same Discipline in any calendar year. Further exceptions regarding age limits are set forth in the Sport Rules of the relevant Disciplines.

**VIII. TIMETABLE – CEI**

(to be filled for each Event, please add rows if necessary)

<ul style="list-style-type: none"> <li>*Horses arrival at the venue:</li> </ul>	Date: Wednesday 1 <sup>st</sup> May 2024 Time: 4:00pm Latest arrival time: 9:00pm
<ul style="list-style-type: none"> <li>Opening of stables:</li> </ul>	Date: Wednesday 1 <sup>st</sup> May 2024 Time: 4:00pm
<ul style="list-style-type: none"> <li>Examination on Arrival:</li> </ul>	Upon arrival
<ul style="list-style-type: none"> <li>First Horse Inspection:</li> <li>All CEI3* and CEI2* Horses</li> </ul>	Date: Thursday 2 <sup>nd</sup> May 2024 Start Time: 4:00pm End Time: 5:00pm
<ul style="list-style-type: none"> <li>Pre-Ride Briefing</li> </ul>	Date: Thursday 2 <sup>nd</sup> May 2024 Time: 5:00pm Place: On Venue
<ul style="list-style-type: none"> <li>First Horse Inspection:</li> <li>All CEI1* Horses</li> </ul>	Date: Friday 3 <sup>rd</sup> May 2024 Start Time: 6:00am End Time: 6:30am
<ul style="list-style-type: none"> <li>Pre-Ride Briefing for CEI1* Competitors not stabling their horse overnight on Thursday 2<sup>nd</sup> May 2024.</li> </ul>	Date: Friday 3 <sup>rd</sup> May 2024 Time: 6:45am Place: On Venue
<ul style="list-style-type: none"> <li>Final Horse Inspection:</li> </ul>	Within 20mn after arrival
<ul style="list-style-type: none"> <li>Best Condition Award:</li> </ul>	Date: NA Time: NA
<ul style="list-style-type: none"> <li>Closing of stables:</li> </ul>	Date: Saturday 4 <sup>th</sup> May 2024 Time: 8:00am

**\*Annex 5 (4)** - To ensure that Horses have adequate rest between travel and Competition, and to ensure adequate veterinary supervision before and after a ride, at all CEI 2\*, CEI 3\*, and Championships, subject to the discretion of the Veterinary Commission, all competing Horses must remain in the stable area at the Event under veterinary supervision (by the President of the Veterinary Commission, the Foreign Veterinary Delegate, a member of the Veterinary Commission, and/or a Treating Veterinarian) for (i) a minimum of eight hours before the First (Pre-Ride) Inspection for CEI 2\* and CEI 3\* (subject to published closing times for the stables), and (ii) a minimum of eight hours after the scheduled finish for the Competition.

## IX. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at this link: [Click Here](#).
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### Article 847. Maximum number of Entries

*For each Event, there may be a maximum of 200 entries per Competition and a maximum of 400 entries per day, subject in each case to space at the venue and an appropriate ratio of Athletes to Officials (see Annex 6).*

\*\*\*

**Please note that entries for CEI2\*CIM will be capped at 99 entries in the FEI Entry System (as per Article 803.1.2.1 of the FEI Endurance Rules).**

Additional information on Calendar changes related to CEI2\*CIM and CEI2\* can be found at this link: [Click Here](#).

### 1. Entry dates and Entry fee:

Event	Definite entry date	Last substitution date and time <i>1h prior to the first vet inspection</i>	Entry Fee
CEI3*	Friday 19th April 2024	Thursday 2nd May 2024 3:00pm	£234
CEI2*	Friday 19th April 2024	Thursday 2nd May 2024 3:00pm	£205
CEI1*	Friday 19th April 2024	Friday 3rd May 2024 5:00am	£205

Entries have to be in accordance with Art. 844 of Endurance Rules and Art. 116 of the General Regulations

### 2. Substitutions of Horses and/or Athletes and/or Trainer:

846.1 After the deadline for Definite Entries:

846.1.1 substitution of Horses and/or Athletes may only be made with the permission of the National Federation and the OC, such consent not to be unreasonably withheld.

All substituted Horses and/or Athletes must be correctly qualified for the Competition;

846.1.2 the registered Trainer of a Horse taking part in the Competition may not be substituted.

### 3. No-Shows/Late Withdrawals:

"NB: In the case of withdrawals after the date of definite entries or no-shows the athletes of the respective NF will be held liable to reimburse the organiser for the actual financial loss incurred by the organizer (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show."

**Amount charged: Any withdrawals after definite entries or no-shows at the Event will not be refunded their entry fee or any associated costs e.g., stabling.**



## 4. Additional fees/Charges by the Organiser:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the organiser.

EADCMP Fee:            Included in entry fee             Not included in entry fee

Lower Level Events (CIMs)                      CHF 18 per Horse per event  
*(For definition of CIMs see Appendix E of the FEI General Regulations)*

Higher Level Events                                      CHF 25 per Horse per event  
*(All other events not defined as CIMs)*

Electricity	NA
Manure disposal	NA
Forage	NA
Straw	Not Available
Shavings	2 x bales free of charge per horse when stabling is booked. Available to purchase thereafter at £13.50 per bale. Please order with definite entries.
Stabling	A one off charge of £175.00 per stable for the duration of the Event, with access to the stable from 4:00pm on Wednesday 1 <sup>st</sup> May 2024 to 8:00am on Saturday 4 <sup>th</sup> May 2024. Please book with definite entries.
Hay	Hay £13.50 per bale, please order with definite entries

**All aforementioned amounts are including VAT**

VAT Number of the OC                                  161084921

**X. COMPETITION DETAIL**

**1. Competition**

Classification  Team  Individual

Average/Minimum Loop Speed CEI3\* 14km/h  
 CEI2\* 12km/h  
 CEI1\* 12km/h

Maximum time by which the Horses must cross the finish line

CEI3\* 22:16 hrs

CEI2\* 20:30 hrs

CEI1\* 18:10 hrs

*\*Please note the time by which the Horses must cross the finish line will be confirmed at the Pre Ride briefing once the course has been marked and measured.*

Total riding time CEI3\* 11hrs 26mins  
 CEI2\* 10hrs 00mins  
 CEI1\* 8hrs 20mins

*\*Please note the total riding times will be confirmed at the Pre Ride briefing once the course has been marked and measured.*

Starting method  Mass start  Staggered start  
(only for CEI1\* or 2<sup>nd</sup>/3<sup>rd</sup> day of multi-day events)

Type of terrain Undulating woodland tracks

**Article 802.6 Combined National and FEI events:**

*802.6.1 At the request of the National Federation concerned, the FEI may approve an FEI Event being combined with a National Event. If approved, CEI Combinations must be given priority over national level Combinations for entries to such combined events.*

Will you host a CEN during your Event?

**YES**

**NO**

**2. Place and Time of Start**

*If you are hosting a CEN during your Event, please also include the information about the CEN in the table below.*

Event	Date of competition	Time of Start	Place of start	Altitude differentials
CEI3*	Friday 3rd May 2024	6:00am	Windsor Great Park	NIL
CEI2*	Friday 3rd May 2024	7:00am	Windsor Great Park	NIL
CEI1*	Friday 3rd May 2024	7:30am	Windsor Great Park	NIL

### 3. Heart Rates

Presentation Time	Requirements
On Loops	64 bpm within 15mn of crossing the end line of each Loop (except the final Loop)
At the first Vet Gate and onwards	All Horses entering with more than 10 minutes recovery time must pass a compulsory re-inspection (except for the Final Inspection)
Final Loop	64 bpm within 20mn of crossing the end line of the final Loop

#### Article 816.5 Horse Inspections:

*816.5.2 The Organising Committee must indicate in the Draft Schedule that is submitted to the FEI whether a one or two-phase veterinary inspection will be performed at the Competition. The OC must confirm in the Schedule the number of Heart Rate Assessment Veterinarians that will be present should a two-phase veterinary inspection be chosen.*

Will you perform a one-phase or a two-phase veterinary inspection at your Event?

- One-phase veterinary inspection       Two-phase veterinary inspection

### 4. Minimum Weight

Event	Minimum weight
<b>Young Rider / Junior</b>	
Young Rider / Junior Competitions and Championships	60 kg
<b>Senior</b>	
CEI 1* and CEI 2* / CEIO 1* and CEIO 2*	70 kg
CEI 3* / CEIO3*	75 kg
Championships	75 kg

805.3.3 Weight control must be carried out before the start of the Competition and (if so requested by an FEI Official) after the finish. Weight control inspections may also take place at random at any time during the Competition on request by an FEI Official.

**5. Minimum Distance Per Day**

Event:		CEI(O)1*/CEI(O)YJ1*	
Number of phases	KM	Minimum time for 18km/h <sup>1</sup>	Into a hold (minutes) of
1	36	120 minutes	40
2	34	113 minutes	40
3	30	100 minutes	Into Finish
<b>Total KM</b>	<b>100</b>		
			<b>Number</b>
<b>Crewing Points</b> max 1 per 5 km			2
<b>Drinking water Points</b> min 1 per 10 km			4 per phase = 12 in total

Event:		CEI(O)2*/CEI(O)YJ2*	
Number of phases	KM	Minimum time for 18km/h	Into a hold (minutes) of
1	36	120 minutes	40
2	34	113 minutes	40
3	30	100 minutes	40
4	20	67 minutes	Into Finish
<b>Total KM</b>	<b>120</b>		
			<b>Number</b>
<b>Crewing Points</b> max 1 per 5 km			2
<b>Drinking water Points</b> min 1 per 10 km			4 per phase = 16 in total

Event:		CEI(O)3*/CEI(O)YJ3*	
Number of phases	KM	Minimum time for 18km/h	Into a hold (minutes) of
1	36	120 minutes	40
2	34	113 minutes	40
3	36	120 minutes	40
4	34	113 minutes	50
5	20	67 minutes	Into Finish
<b>Total KM</b>	<b>160</b>		
			<b>Number</b>
<b>Crewing Points</b> max 1 per 5 km			2
<b>Drinking water Points</b> min 1 per 10 km			4 per phase = 20 in total

**Notes:**

- For CEI 1\* and 2\*, there must be at least one Hold Time of a minimum of 40 minutes.
- For CEI 3\* and Championships, there must be at least one Hold Time of a minimum of 50 minutes.
- Hold time must meet a minimum of thirty minutes for distances of 20km to 29km loops, and one minute per 1 km completed for 30km Loops and above.
- The maximum scheduled Hold Time for a single hold in a one-day Event is 60 minutes.
- No phase may exceed 40 km and be less than 20km.

<sup>1</sup> - Minimum time for 18 km/h serves as informative time as per Art. 837, from 1<sup>st</sup> July 2020

**XI. FACILITIES OFFERED**

Please specify travel, type of accommodation, length of time they are at the expense of the Organiser and any compensation scheduled for the following:

**1. Athletes****Accommodation.**

Hotel: NA

Address: NA

Telephone: NA

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from NA to NA

**Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from Thursday 2<sup>nd</sup> May 2024 to Friday 3<sup>rd</sup> May 2024 . Where On Venue

**2. Crew members****Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes  from NA to NA.

**Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from Thursday 2<sup>nd</sup> May 2024 to Friday 3<sup>rd</sup> May 2024 . Where On Venue

**N.B:** If applicable, Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female crew members with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms:

<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>.

**XII. LOGISTICAL / ADMINISTRATIVE / TECHNICAL INFORMATION**

**1. Stables**

Size of boxes 3 m x 4 m  
 (at least 3m x 3m) An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

**2. Scoring/Timing Provider**

Please fill in Annex XVI - FEI Entry System for the Timing Provider (where applicable)

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?  
 (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>).

**YES**

**NO**

Name of the Company: Endurance Team Styria  
 FEI Certified Service Provider ID number: GV42C212KSCI

**Contact person at event (compulsory)**

Name: Ing. Harald Grinschgl  
 FEI ID number: 10013836  
 Contact email: info@endurance-timing.info

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**3. Other Technology/Service Provider(s)**

Will you use other technology/service provider(s) at your Event?

**YES**

Name of the Company: o o o

**Contact person**

Name: o o o  
 FEI ID number (if applicable): o o o  
 Contact email : o o o  
 Activity/Function: o o o

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

**NO**

#### 4. Advertising And Publicity On Athletes And Horses (Art. Gr 135)

allowed  not allowed

The chief steward will check that the advertising on Athletes and Horses complies with these Articles.

#### 5. Prize Giving Ceremony

The number of athletes required to present themselves for the prize-giving ceremony of each competition is The number of athletes required to present themselves for the prize-giving ceremony of each competition is 1<sup>st</sup> to 3<sup>rd</sup> in all classes. The prize-giving ceremony will take place on Saturday 4<sup>th</sup> May 2024 at approximately 5:00pm (timing to be confirmed) in the Castle Arena at Royal Windsor Horse Show. Such attendance is a condition upon entry to the event. .

#### 6. Horses / Ponies

Transport expenses to be paid by:

The Organiser  at °°° per km.

The Athlete

#### 7. Welcome

The time and date of arrival of Athletes, Horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### 8. Entry Right To Showgrounds/Accredited Persons

Entry right to the stable area acc. to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 0

Crew members (max 4 per Horse): 2

Trainer: 0

Horse Owner: 2 (2 accreditations per Horse acc. to FEI-Passport as per Article 132 of the *FEI General Regulations*)

#### 9. Sustainability

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>.

**XIII. VETERINARY MATTERS**

**1. CUSTOMS FORMALITIES**

Name:  
Address:  
Telephone:  
Email:

Name: Peden Bloodstock Ltd  
Address: Dogtails, Borough Court Road, Hartley Wintney, Hampshire, RG27 8JA  
Telephone: +44 (0) 1252 844 042  
Email: shipping@peden.co.uk

**2. HEALTH REQUIREMENTS**

**GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI’s health requirements before being allowed to compete.

**ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

Peden Bloodstock will advise on and co-ordinate all import and re-export formalities.

**TRANSPORT INFORMATION**

- The UK has now left the European Union.
- EU - UK - EU Health Certificates must accompany each horse.
- Each horse and associated equipment is subject to customs requirements.
- Horseboxes are subject to UK and EU Transporter Requirements. Road Charges are payable in certain circumstances.
- On return to the EU a veterinary inspection must take place.
- In due course Peden Bloodstock, in conjunction with the OC, will confirm the technical details of the logistical arrangements for travel of horses, grooms, horseboxes and horse equipment from the EU to UK and return including the details of the charges.
- Dogs are subject to travel rules and regulations so please be familiar with these before bringing dogs to the UK to ensure that you can return to the EU.
- PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due. Should any claim be made against the Organising Committee for any taxes or fines on non-compliant vehicles or on horses / ponies or equipment which have remained in United Kingdom or the European Union, the National Federation making the entry will be responsible for paying these.



### 3. NATIONAL REQUIREMENTS

Square for Organiser to include additional details if necessary

### 4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

#### 7.1 PASSPORTS. FEI General Regulations, Art. 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all Horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII****8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All Horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## 8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## XIV. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

## **XV. ADDITIONAL INFORMATION**

### **1. Insurances And National Requirements**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2 ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 1.2.2 Additional Liability Information

All exhibitors, competitors, owners, riders, handlers, drivers and/or producers, members of displays etc. at the Royal Windsor Horse Show and Royal Windsor Endurance are personally responsible for damages to any building, land, equipment or otherwise on the Showground or other areas of Home Park Private or Public or Windsor Great Park or to any third persons caused by themselves, their employees, their agents or their horses. It is a requirement that they have in force third-party insurance providing full coverage for participation in or at the Royal Windsor Horse Show or Royal Windsor Endurance. Such insurance cover for third party liability should be for no less than £2 million.

### 1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.**

## 2. Protests / Appeals

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

Protest and appeal forms are available on FEI website.

<https://inside.fei.org/fei/regulations/general-rules>

## 3. Disputes

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4. Modifications Of Schedule

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances.

Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5. Additional Information from the OC

Accreditation for the Field of Play: Each rider will be given 1 x rider bib and a maximum of 4 x crew bibs. The bibs will allow access to the crew points, hold area and the vet gate. See further note below regarding crew bibs.

Accreditation for the Stables: Access to the stables will be restricted to 1 x rider and 2 x crew members. A wristband accreditation system will be in operation.

Crewing: This will be strictly limited to ONE crew car per horse. Please note there is a 30mph speed limit.

Crew Bibs: A maximum of 4 crew members per horse. Should a horse fail to qualify

for the next phase during the competition, the requisite number of bibs for that horse must be handed in as soon as possible and in any event no later than the close of the respective vet gate or vet inspection where the horse has been removed from the competition. Please return all bibs to the Organisers Office.

Crew Tents: Are NOT permitted in the hold area.

Corralling: NOT permitted

Pre Ride Briefing: It is compulsory that all competitors (or a representative) attend the Pre Ride briefing. See timetable for details.

## 6. Prize Money Distribution:

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for organisers to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the organiser prior to departing.

#### 6.1 Total Prize Money NIL

#### 6.2 Breakdown of prize money: NIL

### **IMPORTANT**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed (Art 127, 128).

#### 6.3 Awards

**Article 857.2:** *An award recognising completion (e.g., medal, ribbon, plaque, etc) must be given to all Athletes who successfully complete the course. There is no minimum value for such awards.*

Please describe below the awards to be distributed:

Rosettes will be awarded to all competitors who complete the ride

**XVI. ANNEXES**

**1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10106734

Surname\*: Attwood

First Name\*: Sophie

E-Mail\*: sophiea@hpower.co.uk

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:** CEI3\*, CEI2\* and CEI1\*

**FEI ID<sup>1</sup>:** 10102259

Surname\*: Henderson

First Name\*: Penny

E-Mail\*: pennyh@hpower.co.uk

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:** CEI3\*, CEI2\* and CEI1\*

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**



## 2. Results

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/endurance-results-forms>.

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CEIs/CEIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/endurance-results-forms>.

**All results must include FEI Passport Registration number of Horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): ORGANISERS of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from ORGANISERS of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.**

<b>FEI Endurance Organisers' Protocol</b>
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With an aim to further ensure the welfare of equine and human athletes at International Endurance Events, the safety of all participants and the implementation and respect of common principles of behaviour, fairness, and sportsmanship, the FEI has created this FEI Endurance Organiser's Protocol (hereinafter the "Endurance Protocol") to guarantee the correct and full application of the applicable FEI Rules and Regulations in your Events, in particular but not limited to, the FEI General Regulations, the FEI Endurance Rules, the FEI Veterinary Regulations, the FEI Anti-Doping Rules for Human Athletes and the FEI Equine Anti-Doping and Controlled Medication Regulations.

In order for the FEI to approve the competition schedules the Endurance Protocol **must** be signed by the Organiser and the National Federation, listing the Event(s). By signing the Endurance Protocol both aforementioned parties agree to comply with all applicable FEI Rules and Regulations, and in particular (but not limited to), with the following requirements:

1. Full cooperation must be given to the FEI Officials to ensure that they can perform their tasks according to the FEI Endurance Rules, in particular:
  - Ground Jury – Art. 853
  - Technical Delegate – Art. 852
  - Veterinary Commission – Art. 854
  - Chief Steward – Art. 855
  
2. Full cooperation must be given to the FEI Independent Governance Advisors (IGAs) to ensure that they can perform their tasks according to the FEI Endurance Rules Art. 856.
  
3. The welfare of the Horse must be a first priority and you must allow the FEI Officials to take all necessary measures to safeguard it, as per the FEI Endurance Rules, including but not limited to:
  - Loops of the course must not be specially designed and/or constructed to encourage high speeds - Art. 818.
  - Allowing for the reduction of the pulse criteria - Art. 816.9.2. The pulse criteria may be reduced during the ride if, in the opinion of the President of the Veterinary Commission in consultation with the Foreign Veterinary Delegate, the President of the Ground Jury and the Technical Delegate they believe there is a danger to the safety of the Horses.
  - The Veterinary Commission has absolute control on all matters concerning Horse welfare – Annex 5, Art.1.
  - The Technical Delegate or the Ground Jury together with the Veterinary Commission can decide to modify the length of timed holds according to extreme weather conditions or other exceptional circumstances - Art. 816.9.3.
  
- 3.1 If the Event combines a CEN(s) with a CEI(s), the Organiser will take all reasonable measures to ensure the biosecurity of the FEI Horses is safeguarded including but not limited to:
  - Ensure that FEI Horses participating in the CEI are stabled separately from CEN Horses participating in the CEN ride. If no stabling is required at your Event, please make sure they are separated in the cooling and holding areas.
  - The use of common water troughs for Horses is prohibited. Water must be drawn with a clean bucket. Horses must not drink directly from the trough.
  - Ensure that the examination upon arrival is done for all Horses according to Article 1031 of the Veterinary Rules.

- It is advised that the temperature of CEN Horses is manually recorded 3 days prior to the event, and that this information is passed to the FEI Veterinarian that is carrying the Examination upon arrival.
- Ensure that all participants are advised to report any health issues to the FEI Veterinarian, so that Horse can be isolated and further testing can be done.
- Ensure that the veterinarians have enough sanitizers and gloves for the Horse inspections throughout the day.

\*For more information, please refer to the CEI\_CEN Biosecurity Measures Leaflet that can be found [here](#).

4. The safety of the athletes, FEI Officials and public must be safeguarded at all times and FEI Officials must be allowed to take all necessary measures to ensure safety, as per the FEI Endurance Rules/FEI GRs:
  - The field of play - Art. 813
  - Number of crew members allowed - Art. 813.2.2
  - Horses must remain capable of being clearly observed at all times - Art. 813.5
  - Permitted Assistance during Event or on Course - Art. 822.4
  - Prohibited Assistance - Art. 822.5
  - Postponement and/or cancellation of an Event - FEI GRs 109.12
5. The FEI Officials' Code of Conduct must be adhered to including the obligations and restrictions pertaining to the "Endurance Official's Per Diems".

Any breach of the FEI Rules and Regulations will be prosecuted according to the FEI Legal System (Chapter VIII of the FEI General Regulations). Failure by an Organiser to comply with the terms of this Protocol may also lead to sanctions including the removal of future events from the FEI Calendar in accordance with Article 112.3 of the FEI General Regulations.

List of Events organised by the Organiser:

EVENT	DATE
CEI3*	Friday 3rd May 2024
CEI2*	Friday 3rd May 2024
CEI1*	Friday 3rd May 2024

Signed on behalf of the **Organising Committee**

Full Name: *NICHOLAS BROOM-NARD*  
 Function: *ENDURANCE DIRECTOR.*  
 Signature: *[Handwritten Signature]*  
 Date: *19TH FEBRUARY 2024.*

Signed on behalf of the **National Federation**

Full Name: Jenalynn Ancliff  
 Function: Head of Secretariat  
 Signature:  
 Date: 19/02/2024

