



**Thursday 12<sup>th</sup> – Sunday 15<sup>th</sup> May 2022**

**NOTES TO ALL COMPETITORS**

**Key Messages**

As a special request this year, we ask that you do not bring any unnecessary vehicles as space is very limited. Thank you in advance for your assistance in this matter.

Horse numbers are required to be shown **at all times** when mounted, whether competing or just exercising.

Please take careful note of conditions 16 (Dress), 22 (No Admission to Show Ring), 34 (Exercising and Working In), 35 and 36 (Abusive Behaviour). These are available in the National Schedule from page 70.

**Competitor Communication**

On the run up to the show we will communicate any changes to our Covid procedures, timetable changes or any other important updates for National Competitors via email, to the Billing Contact email submitted at the time of making your entry on My Riding Life. Please let the Entries team know as soon as possible any changes to your contact details on the run up to the Show, so you do not miss any vital communications from the Entries team. The Entries team can be contacted via: [entries@hpower.co.uk](mailto:entries@hpower.co.uk). We will also post these updates on our Royal Windsor Horse Show Facebook page. Please note slight changes to class timings may not be confirmed until the morning of Competition.

**Judge Update**

Please note that we have a new judge for Class 13 Light Trade Turnouts, Class 86 Driving for the Disabled and Class 87-89 Private Driving. Mrs Vanessa Neal will be replacing Derek and Sharon Wootton.

Mr Anthony Perkins will now be judging Class 20 Senior Horse / Pony, In Hand (Mixed Age) instead of Mr Moran.

The current list of judges will be available on the [Competitor Notes](#) page on the RWHS website.

**Receiving all your E-Ticket allocation**

This year to receive your e-ticket allocation you will need to allocate your e-tickets to your associates who will be attending the Show with you. An e-ticket will not be released unless it is allocated to a valid email address. Please ensure this email address is for the person accompanying you to site.

**Travelling to the Showground**

14<sup>th</sup> May – 16<sup>th</sup> May 2022: EASTBOUND ONLY on the M4 between junctions 6 (Slough-Windsor) and 5 (Langley). The closure will start at 8.00pm Saturday 14<sup>th</sup> May and the motorway will reopen by 6am on Monday 16<sup>th</sup> May. Please leave plenty of time to travel to the show as there may be delays locally as traffic is diverted. For full closure details please visit the Highways England website (<https://nationalhighways.co.uk/our-work/south-east/m4-junctions-3-12-smart-motorway/>).

## **Arriving at the Showground**

The horsebox park will open daily at 5.30am and will close at 8.00pm. Please ensure you have exited the lorry park before 8.00pm so you do not get blocked in. The horsebox park exit route will be used to park coaches attending the Platinum Jubilee Celebration.

Any vehicles arriving outside of these hours will not be able to access either the Horsebox parking area or the Owners' Car Park. The HB e-ticket is to be used for horseboxes and cars towing trailers only. Please only use OWN e-tickets for separate cars.

## **Accreditation arrangements**

Competitor, Groom and Owner accreditation for access to the show in 2022 will once again be in the form of wristbands. All competitors will receive their entitlement to free passes in the form of WB e-vouchers by email.

On arrival at the show, take your WB e-vouchers to the Accreditation Office near Victoria Bridge to **exchange for a wristlet**, this is also the point at which you should sign for and **collect your horse number(s)**. Please elect one member of your party to collect the bridle number on your first day of competition, so that you all know who should be in possession of the bridle number, and reduce confusion on the day.

To receive your wristband you must be in receipt of your own valid e-ticket. Please allow enough time to collect your wristband before entering the Showground to compete.

The Accreditation Office will be open daily between the following hours:

Thursday 12th – Saturday 14th May inclusive	5.45am – 6.00pm
Sunday 15th May	5.45am – 4.30pm

Additional competitor wristbands can be purchased on the day at the Victoria Bridge Wristband Exchange cabin (card only). They will be charged at the Adult General Entry rate for that day:

Thursday 12th May: £25  
Friday 13th May: £27  
Saturday 14th May: £37  
Sunday 15th May: £37

**General Entry tickets can only access the Showground via the Public Entrance in the King Edward VII car park. Please do not try to enter the Victoria Bridge Competitor Entrance with these tickets as you will be refused entry, and directed to the Public Entrance.**

**Please note that Competitor Wristbands DO NOT grant admission to the evening Platinum Jubilee Celebration.**

**Please note that there will be no horse access to the showground via Victoria Bridge between the hours of 8.00pm and 6.00am.**

**Exercise areas will only be available inside the Show Ground itself.**

## Passports and Vaccinations

Competitors **MUST** bring their horses passports with them to the show and ensure that their horse's vaccinations are up to date. Please refer to page 12 of the schedule for vaccination rules. Spot checks will be carried out and if there are any discrepancies, you will be sent home. There will be no exceptions.

Due to the increased risk of EHV infection, we shall be putting in place a strict biosecurity policy, including an increased frequency of examination of horses on arrival. Please do not arrive on site if you are at all concerned about the health of your horse or pony before leaving home. If, upon arrival, you are concerned about anything, please speak to an official who will raise one of the Veterinary Team to assist you and make a decision about whether access to the site will be permitted. Please take great care with all your tack and anything associated with your horse/pony and ensure that there is no contact or possibility of cross contamination with other entrants and their belongings.

**The Show's Veterinary Surgeon has requested due to the enhanced EHV procedures that all horses and ponies have their temperature taken twice the day before travel, and again on the morning of competition prior to travelling to the showground.**

**We are also requesting for all horses' competing in national competitions at the show to complete and bring with them the BEF Equine Health Status Declaration for Competition form supplied at the end of these notes.**

## Catering Facilities

Bar and food outlets will be available across the site. More information about the variety can be found on our [Where to Eat](#) page.

## Organisers Office

The Organisers Office is located to the North of the Castle Arena. The number for the office is 01753 463672 / 01753 463673.

## Show Catalogues and Merchandise

Some competitors have enquired regarding purchasing a Show Programme. These are available to purchase [here](#). If you select the day you are competing it will then allow you to add a Programme to your basket.

During the show, Catalogues can be purchased from various points around the showground, including just as you enter the Competitor Entrance at Victoria Bridge.

Our new merchandise range is available [here](#); including class hoodies. Please note class hoodies are not available to purchase at the show, pre-order only.

## Daily Start Times

Competition is currently planned to start at the following times each day:

<b>Thursday 12<sup>th</sup> May 2022:</b>	<b>7.00am</b>
<b>Friday 13<sup>th</sup> May 2022:</b>	<b>7.45am</b>
<b>Saturday 14<sup>th</sup> May 2022:</b>	<b>8.00am</b>
<b>Sunday 15<sup>th</sup> May 2022:</b>	<b>7.30am</b>

**Royal Windsor Horse Show reserve the right to alter or change classes from times as they think fit**

We will email competitors and post these updates on our Royal Windsor Horse Show Facebook page. Please note slight changes to class timings may not be confirmed until the morning of Competition.

### **Show Jumping Classes / Declarations**

COMPETITORS ARE REQUIRED TO DECLARE THEIR STARTERS FOR ALL BRITISH SHOWJUMPING COMPETITIONS (CLASSES 4, 6 AND 7) BY 6.00 P.M. ON MONDAY, 9TH MAY 2022.

Declarations can be made via the Declarations app or by telephone (01753 463687) on Monday, 9th May 2022, between 9.00am and 6.00pm.

Further details on the Declarations App will be emailed to British Showjumping competitors on Thursday 5<sup>th</sup> May.

Declarations for Class 130 – Under 25 Jumping Competition, should be made by 6.00pm on Saturday, 14<sup>th</sup> May 2022.

Any competitors with accepted entries who do not declare before this time will be replaced by those competitors who have selected to be included on a waiting list. For this reason, late declarations will not be accepted under any circumstances. This policy is intended to maximise the numbers of national jumping competitors able to benefit an opportunity to compete at the show.

No competitor will be allowed to jump Hors Concours.

All substitutions must be made at the time of declaration and must be made in accordance with British Showjumping Rule 79.4. Please note only a horse **OR** rider may be substituted, no new combinations will be allowed to compete.

The order of jumping in all classes will be drawn. All competitors must jump in this order. **Any competitor missing their turn will be disqualified by the Judges. This rule will be strictly enforced.**

### **Non British Showjumping Classes requiring Competitors to declare (telephone declarations only):**

- Class 95: Services Teams Jumping Competition: Must declare their starters by 7PM Thursday 12<sup>th</sup> May
- Class 103: Inter Schools Show Jumping Competition: Must declare their starters by 6PM Friday 13<sup>th</sup> May
- Class 140: Pony Club Show Jumping Competition: Must declare their starters by 6PM Saturday 14<sup>th</sup> May

### **Miscellaneous**

To get to the arenas, follow the horse-walk which will be signed. Please ensure you are at the correct arena 30 minutes before your class starts in case of small changes to class timings.

The PA system in the lorry park will only be used to announce upcoming class starts if the class has had its start time altered on the morning of competition.

All Competitors must provide the Show Organiser with a contact telephone number in case of an emergency.

In the event of a competitor not showing up for their class; all fees will be forfeited including, but not limited to, entry fees.

Mark sheets will not be available to view during the show. These will be available to download on the national results page of the Royal Windsor Horse Show website: <https://www.rwhs.co.uk/results/>

Currently there are no COVID-19 restrictions in place in the UK. Should government guidelines change, the show will follow those guidelines.

**Prize Money: Account Holders with prizes awarded will be contacted by the Entries Secretary within six weeks of the show and prize money will be sent via a BACS transfer. An Account Holder will be deemed to have waived his prize money in favour of the Show if they have not responded to the Entries Secretary by 31st August 2022. Should there only be eight entries or less forward in a class, prize money will only be awarded down to third place. If 3 entries or less come forward in any class, one prize of £30 will be awarded.**

To be completed for each horse attending any show, training or activity run under the affiliation and rules of any British Equestrian member body between 29 March and 12 April 2021. This form should be completed by the rider or owner of the horse and submitted to the venue 24 hours before arrival at the show or as outlined in the event schedule. Failure to submit a declaration form before will result in the entry being forfeited and the horse will not be allowed on to the venue.

<b>Member body/discipline:</b>			
<b>Horse name:</b>		<b>MB registration number:</b>	
<b>UELN number:</b>		<b>Microchip number:</b>	
<b>Rider name:</b>		<b>MB registration number:</b>	
<b>Owner name:</b>		<b>MB registration number:</b>	
<b>Show/venue/activity attending:</b>		<b>Date of show/activity:</b>	
<b>Please confirm your horse currently shows none of the clinical signs listed:</b>	<ul style="list-style-type: none"> <li>● recent cough of unknown cause</li> <li>● recent nasal discharge of unknown cause</li> <li>● enlarged lymph nodes</li> <li>● fever (&gt;38.5°C)</li> <li>● recent onset of neurological signs of unknown cause</li> <li>● diarrhoea</li> </ul>		
<b>Please confirm the following statements:</b>	<p>The abovementioned horse:</p> <ul style="list-style-type: none"> <li>● is not under current investigation for EHV infection.</li> <li>● has not been in contact with and is not kept on the same premises as a horse known to have or be under investigation for EHV.</li> <li>● has been resident in the UK for the last 28 days.</li> </ul>		
<b>Please agree to the following statement:</b>	The horse named above will have its temperature taken prior to travel and will not travel should the temperature reading be >38.5°C.		
<b>Declaration:</b>	<i>To the best of my knowledge, I confirm and agree to all the statements outlined above. I confirm that I am over 18 years of age.</i>		
	<b>Signed:</b>		
	<b>Print name:</b>		
	<b>Role: (rider/owner/administrator)</b>		
	<b>Date:</b>		

\* Please complete and bring this form with you to the show. We are using British Equestrian's 2021 declaration so please ignore the dates at the top of the form