



In Partnership with



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**CDI4\* Schedule of Events**

*30th April - 2nd May 2024*

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**I. DENOMINATION OF EVENT**

VENUE: Windsor  
DATE: 30/04/2024 - 02/05/2024  
NF: GBR  
Indoor:  Outdoor:

- |                                       |                                 |                                 |   |                                 |                                |
|---------------------------------------|---------------------------------|---------------------------------|---|---------------------------------|--------------------------------|
| <input type="checkbox"/> CDI1*        | <input type="checkbox"/> CDI2*  | <input type="checkbox"/> CDI3*  | <input checked="" type="checkbox"/> CDI4* | <input type="checkbox"/> CDI5*  | <input type="checkbox"/> CDI-W |
| <input type="checkbox"/> CDIO1*       | <input type="checkbox"/> CDIO2* | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4*           | <input type="checkbox"/> CDIO5* | <input type="checkbox"/> -NC   |
| <input type="checkbox"/> CDIJ         | <input type="checkbox"/> CDIY   | <input type="checkbox"/> CDIP   | <input type="checkbox"/> CDIU25           | <input type="checkbox"/> CDICH  |                                |
| <input type="checkbox"/> CDIOJ        | <input type="checkbox"/> CDIOY  | <input type="checkbox"/> CDIOP  | <input type="checkbox"/> CDIOU25          | <input type="checkbox"/> CDIOCh |                                |
| <input type="checkbox"/> CDIAm        | <input type="checkbox"/> CDIYH  |                                 |   |                                 |                                |
| <input type="checkbox"/> Championship |                                 | <input type="checkbox"/> Games  |   |                                 |                                |

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2024.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2024) and if applicable the FEI Dressage World Cup™ Rules 2023/2024 and 2024/2025 and FEI Dressage Nations Cup™ Rules 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 09/02/2024. Updated 19/02/2024.

Updated 11/04/2024.



**Ronan Murphy**  
FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Royal Windsor Horse Show  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0) 1753 860 633  
Email: nicolac@hpower.co.uk  
Website: <https://rwhs.co.uk/>

#### Contact Details Show Ground:

Address: Home Park, Windsor Castle, Windsor, Berkshire, SL4 1QE  
Telephone: +44 (0) 1753 860 633  
GPS Coordinates: 51°29'16.05"N, 0°36'06.00W

Accessibility details (directions by road, nearest airport/train station):

Airport: London Heathrow

Train Station: Windsor and Eton Central or Windsor and Eton Riverside

Travelling from the South and West: Please use the A303 / M3 (J3) as opposed to the M4 (J6) wherever possible, thus avoiding Windsor Town Centre.

Travelling from the M3 (J3): Designated routes will direct you via Ascot, Windsor Great Park and Datchet

Travelling from the M4 Maidenhead (J7/8) and Slough (J6): Follow the event signage

Travelling from the North and East: Please approach via the M25 (J13) or M4 (J5) at Colnbrook. Designated routes will direct you via Datchet to showground.

### **2. ORGANISING COMMITTEE**

Honorary President: NA  
President of the event: His Royal Highness The Duke of Edinburgh, KG, GCVO, ADC  
Show Secretary: Miss Penelope Henderson, MVO  
Press Officer: Mrs Jo Peck

### **3. EVENT DIRECTOR**

Name: Simon Brooks-Ward CVO, CBE, TD  
Address: The Royal Mews, Windsor Castle, Berkshire, SL4 1NG  
Telephone: +44 (0) 1753 860 833  
Mobile: N/A  
Email: nicolac@hpower.co.uk

**FEI APPROVED SCHEDULE  
WINDSOR (GBR) 30 April – 02 May 2024**

**V. OFFICIALS**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury *	President	10050641	Susanne Baarup	DEN	4
		Member	10000001	Marietta Almasy	FRA	3
		Member	10033571	Michael Osinski	USA	4
		Member	10003399	Sandy Phillips	GBR	3
		Member	10053540	Stephen Clarke	GBR	4
		Member	10003244	Isobel Wessels	GBR	4
		Foreign Judge	10050641	Susanne Baarup	DEN	4
2	Foreign Technical Delegate	Foreign Technical Delegate				
3	Chief Steward	Chief Steward	10052761	Daniel Chapman	GBR	4
4	Assistant Stewards	Assistant Steward	10036293	Didier Ferrer	FRA	3
		Assistant Steward	10016387	Joëlle Catherine Beier	LUX	3
		Assistant Steward				
		Assistant Steward				
5	FEI Veterinary Delegate	Veterinary Delegate	10087186	Martin Watson CVO BVMS MRCVS	GBR	2
		Additional Veterinary Delegate				
	FEI Veterinary Commission	Veterinary Commission President				
		Foreign Veterinary Delegate				
		Veterinary Commission Member				
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10053766	Paul Farrington BVetMed MRCVS	GBR	3
		Permitted Treating Veterinarian (one for every 200 horses)	10052192	Karen Coumbe MA VetMB MRCVS	GBR	
		Permitted Treating Veterinarian (one for every 200 horses)	10086608	Richard Hepburn BVSc MS CertEM(IM) DipACVIM MRCVS	GBR	
		Permitted Treating Veterinarian (one for every 200 horses)	10086609	Bobby McEwen MRCVS, BVSc	GBR	
		Permitted Treating Veterinarian (one for every 200 horses)	10086593	Rosemary Mould BVSc, GPCert (EqP), MRCVS	GBR	
		Permitted Treating Veterinarian (one for every 200 horses)	10086659	Professor Roger Smith MA VetMB DipECVS PhD DEO MRCVS	GBR	

**FEI APPROVED SCHEDULE  
WINDSOR (GBR) 30 April – 02 May 2024**

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<b>7</b>	Doctor/Medical Service	Doctor/Medical Service		Colonel Katharine Hartington MB BChir MA MRCP FRCM	GBR	
<b>8</b>	Farrier	Farrier		Chris Carrel	GBR	
<b>9</b>	NF Delegate	NF Delegate (if applicable)				

\* Exception granted by the FEI to the FEI Dressage Rules Art 441.9.8



## **VI. INVITATIONS**

Number of NFs invited:	All
State which NFs are invited:	All
Reserve NFs:	N/A
Total Number of athletes:	15
Number of home athletes:	5
Number of athletes per NF:	Open
Number of horses per athlete:	1

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

The OC has a right to personally invite two (2) extra Athletes through their respective NF in addition to what is stated above.

The FEI has the right to extend one (1) Wild Card entry in addition to invited NFs and Athletes.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Definite Entries:	12 April 2024
Last date for substitutions:	Tuesday 30 April 2024 (14:00 hrs), at the latest two (2) hours before the horse inspection.

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

<b>Entry fee per horse:</b>	€400
<b>VAT:</b>	20%
<b>Total fee per horse:</b>	<b>€480</b>

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: Total Entry fee amount and €150 for covering the cost of building the stabling. The full entry fee will be required from the National Federation, if a competitor withdraws from the show after Definite Entries close, unless a veterinary certificate is authorised.

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. (refer to FEI Dressage Rules) Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee  Not included in compulsory entry fee

Lower-Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Stabling fee per horse:	NA
Manure disposal:	€40 Per Horse
Hay:	€15 per bale. Please order with definite entries
Straw:	Requests need to be supported with a veterinary certificate, and will be charged for - €11 per bale
Shavings:	1st bedding free. Further bales will be charged to the competitor @ €15 per bale.
Lorry Parking:	NA
Electricity hook-up:	NA

**All aforementioned amounts are including VAT.**

VAT Number of the Organiser: GB 674 0574 24

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

DoD will be used.                       DoD will not be used.                       Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix / Short Grand Prix.

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables</u>	Tuesday	30/04/2024	08:00hrs
• <u>Horse Inspection</u>	Tuesday	30/04/2024	16:00hrs
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
D01 FEI Grand Prix	Tuesday	30/04/2024	16:45hrs
D010 FEI Grand Prix Freestyle	Wednesday	01/05/2024	18:00hrs

<b>Competitions CDI4*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
D01 FEI Grand Prix	Wednesday	01/05/2024	14.30 hrs	€ 5,500
D02 FEI Grand Prix Freestyle	Thursday	02/05/2024	14.45 hrs	€ 20,150
<b><u>Total Prize Money</u></b>				<b>€ 25,650</b>
<b><u>Prizes in Kind</u></b>				

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

**IX. COMPETITIONS DETAIL**

**FIRST DAY: Wednesday**

**DATE: 01/05/2024**

**COMPETITION No D01**

Test: FEI Grand Prix  
Number of horses per athlete: 1  
Open to: All Athlete/Horse combinations entered.  
Draw/Art: Article 417.3.1 – Ordinary draw. 417.3.2 – in groups of five (5) conducted in reverse order of the FEI Dressage World Ranking List for Horses. Not listed Horses to be drawn first.  
Prize money: €5,500  
Breakdown: 1st - €1815, 2nd - €1375, 3rd - €1000, 4th - €700, 5th - €350, 6th - €150, 7th - €55, 8th €55

\* \* \* \* \*

**SECOND DAY: Thursday**

**DATE: 02/05/2024**

**COMPETITION No D02**

Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for the best 15 Athlete/Horse combinations from the Grand Prix.  
Draw/Art: Article 417.6 in groups of five (5) in reverse order of the results of the Grand Prix.  
Prize money: €20,150  
Breakdown: 1st - €5904, 2nd - €4584, 3rd - €3759, 4th - €2934, 5th - €949, 6th - €782, 7th - €619, 8th €619

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1.ATHLETES**

#### **Accommodation.**

Hotel: NA

Address: NA

Telephone: NA

At the expense of the Organiser  or the Athlete

The Organiser will provide a cash allowance of €300 towards Accommodation.

#### **Meals.**

At the expense of the Organiser  or the Athlete

Meals provided from 30<sup>th</sup> April to 2<sup>nd</sup> May 2024 (inclusive)

### **2.GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of the Organiser  or the Athlete

Provision has been made for competitors' lorries to be parked close to the FEI Stable area. Electrical hook up will be provided

#### **Meals.**

At the expense of the Organiser  or the Athlete

Meals provided from 30<sup>th</sup> April to 2<sup>nd</sup> May 2024 (inclusive)

**N.B.** Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms"

<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1.DRAW**

Location of the draw: International Stable Manager's

### **2.COMPETITION ARENA(S)**

Total dimensions: Castle Arena 115m x 55m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand/rubber/wax mix

### **3.PRACTICE ARENA(S)**

Total dimensions: Castle Arena 60m x 25m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand/rubber/wax mix

In addition to the Castle Arena practice arena, competitors will also have use of the Frogmore Arena for their pre competition warm-up. Footing is sand/rubber/wax mix

Dimensions: Stable Area Practice Arena – 50m x 25m

Sand / rubber / wax mix

### **4.STABLES**

Size of boxes: 4 m x 3 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse One GmbH

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen

FEI ID number: 10055662

Contact email: daniel@blackhorse-one.com

### **6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: in2strides SL

FEI Certified Service Provider ID number: GV2B101II

Contact person at Event:

Name: Alejandro Ancín Berdegué

FEI ID number: 10051186

Contact email: alex@in2strides.com

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes  No

### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

No

### **9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is eight (8).

### **10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

### **11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: The Ticket Factory

Web address to buy ticket: <https://www2.theticketfactory.com/rwhs/online/>

### **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

### **13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

The Organiser will pay a contribution of €900 to cover paperwork and ferry costs



for each horse competing at the RWHS CDI4\* 2024 (foreign athletes resided outside of the UK only). This will only be valid for Channel crossings booked through the event Shipping Agent (Pedens). Any additional costs for shipping in excess of this amount will be the responsibility of the person responsible / competing athlete for each horse.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

**17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Peden Bloodstock Ltd.  
Address: Dogtails, Borough Court Road, Hartley Wintney, Hampshire,  
RG27 8JA  
Telephone: +44 (0) 1252 844042  
Email: shipping@peden.co.uk

Peden Bloodstock will advise on and co-ordinate all import and re-export formalities.

#### **TRANSPORT INFORMATION**

- The UK has now left the European Union.
- EU - UK - EU Health Certificates must accompany each horse.
- Each horse and associated equipment is subject to customs requirements.
- Horseboxes are subject to UK and EU Transporter Requirements. Road Charges are payable in certain circumstances.
- On return to the EU a veterinary inspection must take place.
- In due course Peden Bloodstock, in conjunction with the OC, will confirm the technical details of the logistical arrangements for travel of horses, grooms, horseboxes and horse equipment from the EU to UK and return including the details of the charges.
- Dogs are subject to travel rules and regulations so please be familiar with these before bringing dogs to the UK to ensure that you can return to the EU.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: Please contact Peden Bloodstock as above

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due. Should any claim be made against the Organising Committee for any taxes or fines on non-compliant vehicles or on horses / ponies or equipment which have remained in United Kingdom or the European Union, the National Federation making the entry will be responsible for paying these.

**DOGS ARE NOT ALLOWED ON THE SHOWGROUND**

### **3.NATIONAL REQUIREMENTS**

N/A

### **4.PONIES**

Ponies must be in compliance with the Veterinary Regulations to be eligible to compete in pony events.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### **7.VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1 PASSPORTS. FEI General Regulations.**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## **7.2 VACCINATIONS - EQUINE INFLUENZA.**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

## **7.3 EXAMINATION ON ARRIVAL.**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

## **7.4 HORSE INSPECTIONS.**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5 LIMB SENSITIVITY EXAMINATION.**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8.EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

### **8.1 SAMPLING.**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled

Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2 ELECTIVE TESTING.**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

All exhibitors, competitors, owners, riders, handlers, drivers and/or producers, members of displays etc. at the Royal Windsor Horse Show are personally responsible for damages to any building, land, equipment or otherwise on the Showground or other areas of Home Park Private or Public or to any third persons caused by themselves, their employees, their agents or their horses. It is a requirement that they have in force third-party insurance providing full coverage for participation in or at the Royal Windsor Horse Show. Such insurance cover for third party liability should be for no less than £2 million.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Please refer to 1.2.2 above

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

NO DOGS ARE ALLOWED ON THE SHOWGROUND.

### **VISA INFORMATION:**

If you are an EU, EEA or Swiss citizen travelling to the UK to carry out any of the non-paid activities (in the document below) and your stay will last less than 6 months then you do not need to apply for a visa before travelling. Similarly, if you are a non-visa national travelling to the UK for less than 6 months then you can undertake the below-mentioned unpaid sports activities under the visitor immigration rules, without a visa. However, if you are a national or citizen of a country or territorial entity listed in Immigration Rules Appendix Visitor (<https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-visitor-visa-national-list>): Visa national list then you will need to apply for a visit visa prior to travelling to the UK as a visitor.

The weblink showing the list of nationals needing to apply for a visa before travelling to the UK is as follows: (<https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-visitor-visa-national-list>)

The following is a document explaining all. (<https://immigrationbarrister.co.uk/content/uploads/2022/01/Immigration-Routes-For-Sportspersons.pdf>)

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Would overseas competitors please note that any payments (including prize money and prizes in kind) made in excess of £12,570 are subject to taxation at source.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.



**XV. ANNEXES**

**1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10199998  
**Name\*:** Cole  
**First Name\*:** Nicola  
**E-Mail\*:** nicolac@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10102259  
**Name\*:** Henderson MVO  
**First Name\*:** Penny  
**E-Mail\*:** pennyh@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10104445  
**Name\*:** Renouard  
**First Name\*:** Stephen  
**E-Mail\*:** stephenr@hpower.co.uk  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

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- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- \*) Mandatory Fields

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.